Writing exam: information, tips and examples

Part 1: eMail	1
Example	2
Part 2: article or story	
Example: article	
Example: story	5

Part 1: eMail

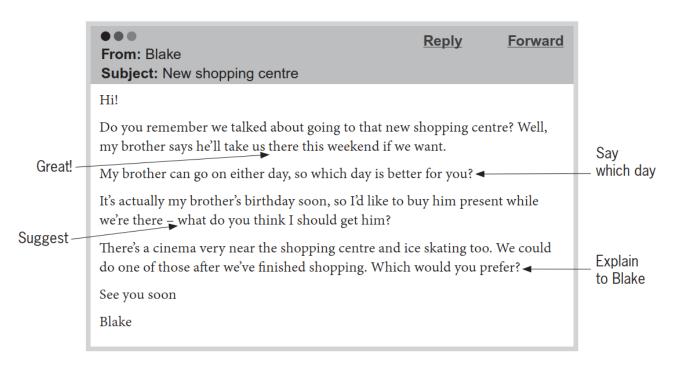
✓ Exam facts

- In this part of the test, you read an email from someone and some comments about the information in the email.
- You have to reply to the email using the comments.
- You have to use all of the comments and write about 100 words.

- Read the email carefully, especially any questions you are asked.
- Read all four comments about the email and think about what they are asking you to do.
- Make sure you write about all of the comments in your reply.

Example

Read this email from your English-speaking friend Blake and the notes you have made.



Write your **email** to Blake, using **all the notes**, in about **100 words**.

Example Answer:

Hi Blake

That's great that your brother can take us to the new shopping centre.

I play football on Saturday mornings, so Sunday is better for me. It means we'll have more time there if we go on Sunday.

Your brother is really into cycling, isn't he? A new bike's too expensive, of course, but how about getting him some new gloves?

I'd prefer to go to the cinema. There's a new film I'd really like to see which is probably on, and I'm not very good at ice skating, so I wouldn't enjoy it much.

See you on Sunday then!

Marek

Part 2: article or story

✓ Exam facts

- In this part of the exam, you can choose from two different tasks.
- The first task is an article and the second task is a story.
- For the article, you read a notice and write an article using the information in the notice.
- For the story, you are given the first line and you must continue the story.
- You need to write about 100 words for both tasks.
- You only need to do ONE of the tasks!



If you choose the story:

- Make sure your story begins with the sentence given in the instructions and it has a definite ending.
- Try to use a variety of tenses and structures in your writing.

If you choose the article:

- Make sure you answer all of the questions in the notice when you write your article.
- Make sure your article has a clear introduction and ending.

Example: article

Articles wanted!

My favourite restaurant



Do you have a favourite restaurant?

What makes it such a good place to eat? Is it the place, the food, the staff or all of these things?

What would make it even better?

Tell us about it!

Write an article answering these questions. We will publish the most interesting ones on our website.

Example Answer:

My favourite restaurant

There's a great restaurant in my town called The Rabbit and it's my favourite place to eat. But what makes it so great? Well, I'll tell you!

The first thing, of course, is the food. It serves lots of different dishes, all made from local ingredients, and the chef is a real expert! The other staff who work there are so friendly. It's like eating with your own family! The dining area is comfortable, but if the tables were a bit further apart, it would be even better.

I go there about once a month. Maybe you should try it too!

Example: story



Your English teacher has asked you to write a story. Your story must begin with this sentence.

I saw the advert for a talent show and decided to apply.

Write your **story** in about **100 words**.



Example Answer:

I saw the advert for a talent show and decided to apply. Two weeks later I received a reply saying my application had been successful! I was going to sing on a real talent show! I was really excited and at the same time really frightened. I practised every day to get ready for the show. As I walked on stage, I was so nervous I thought I was going to die! But once I started singing, I started to relax. Afterwards, I had to wait for the judges to decide. "And the winner is...". I closed my eyes for what seemed like days! Me! It was me! I had won! It was the happiest day of my life!